

**Abbottstown Borough Council Meeting
November 17, 2016**

Meeting was called to order in the Council Room at 7:00 p.m. by Council President Dennis Posey.

COUNCIL ROLL CALL: Laura Baker, Dennis Posey, Dale Reichert, April Trivitt, Daniel Watkins.

Also in Attendance: Mayor Craig Peterson; Chad Clabaugh, Engineer; Loreen Greer, Secretary/Treasurer

VISITORS - none

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT

An Executive Session was held on November 17, 2016 from 6:30 - 7:00 to discuss a pending legal matter.

PUBLIC COMMENT - none

APPROVAL OF MINUTES:

Motion made by Dale Reichert to accept the minutes of October 20, 2016; 2nd by Laura Baker; Motion carried, 5 Ayes

Motion made by Daniel Watkins to accept the minutes of November 3, 2016; 2nd by Laura Baker; Motion carried, 5 Ayes

REPORTS:

TREASURER:

- Profit /Loss Statements; Bank Acct Statements

Motion made by Dale Reichert to accept the Treasurer's Report for October, 2016; 2nd by Daniel Watkins; Motion carried, 5 Ayes

- Approval to Pay Bills

Motion made by April Trivitt to approve paying the bills as amended; 2nd by Dale Reichert; Motion carried, 5 Ayes

Motion made by April Trivitt to approve Guy Beneventano's invoices; 2nd by Daniel Watkins

ABBOTTSTOWN PARADISE JOINT SEWER AUTHORITY – April Trivitt
Next meeting is November 22, 2016

ADAMS COUNTY BOROUGH ASSOCIATION – no report
Next meeting is November 21st at the Pike Rest. in Gettysburg.

ADAMS COUNTY COUNCIL OF GOVERNMENTS – no report

COMMITTEES:

Adams County Tax Collection Committee

Craig went to the last meeting where they elected a new secretary.

Finance and Budget

11/17/16

The proposed 2017 budget was finalized and advertised.

Parks and Recreation

Large Ball Field Renovations – no report

A proposal from the Bulldogs Baseball Club has not been received. This will be removed from the agenda until they submit a proposal.

Personnel – no report

Sidewalk & Street Committee –

Road Patching – Dan spoke to Don about larger areas that will need repairs. He will go with Chad and / or Dan to review. This will be removed from the agenda.

Clinton Alley Project – The survey for Clinton Alley should be done before there's snow on the ground. Chad can hold the hours until January billing. The (Ivy Hall)property owner may be asked for an easement across the corner.

Motion made by Daniel Watkins to authorize C S Davidson to survey Clinton Alley; 2nd by April Trivitt; Motion carried, 5 Ayes

The next committee meeting will be scheduled for January 12th at 5:30 p.m.

CODE ENFORCEMENT

Building Permit Report – October 2016 report

Codes Enforcement Report – October 2016 report

EAST BERLIN AREA COMMUNITY CENTER – no report

ENGINEER –

Chad explained that the current ordinances that deal with streets and sidewalks are outdated and he will work up a cost for C. S. Davidson to create one. He is asking Council if they want to pursue. The Streets and Sidewalk Committee will review.

Motion made by Daniel Watkins to authorize Chad to begin work with the Streets & Sidewalk Committee on a new Street Ordinance; 2nd by Dale Reichert; Motion carried, 5 Ayes.

Work has been completed on C. S. Davidson's portion of the MS4 mapping for the waiver request.

MAYOR – no report

PENNSYLVANIA STATE ASSOCIATION OF BOROUGHES

PENNSYLVANIA STATE POLICE – October 2016 report

SECRETARY – Loreen Greer – October 2016 report

Approval of the 2017 Meeting Schedule

Laura would like to include an additional monthly workshop meeting on the first Thursday of each month at 7:00 p.m.

11/17/16

Motion made by April Trivitt to approve advertising the 2017 Council meeting schedule as the 1st and 3rd Thursday January through December; 2nd by Daniel Watkins; Motion carried, 5 Ayes.

UNITED HOOK AND LADDER COMPANY #33 – October 2016 report
April, Dennis, Craig and Dale will attend the annual dinner meeting. Dale will RSVP for the borough.

YORK ADAMS TAX BUREAU – no report

CORRESPONDENCE:

OLD BUSINESS:

Appraisal of Borough Owned Properties –

Loreen will ask Guy at the December meeting what the steps are to put these two properties up for bid.

Trash Collection 2018 Contract –

April presented the latest version of the contract for council to review.

Recognition of Past Donations –

Laura will begin work on a plaque to display names

Keystone Historical Marker –

Dennis plans to paint the post.

Electric Rate Comparisons –

Craig will continue to pursue. He has not found LED lights for the flag pole.

2017 Snow Removal Services –

Motion made by April Trivitt to accept R. L. Beaver Trucking's proposal to provide snow removal services for 2017 per the pricing schedule they provided; 2nd by Laura Baker; Motion carried, 5 Ayes.

Rental Property Ordinance – tabled until December 15th meeting.

NEW BUSINESS:

2016, 2017, 2018 Audits – approve an auditor for 2016, 2017 and 2018 audits.

Motion made by Laura Baker to authorize Council President to sign an audit agreement with Waggoner Fruitger & Daub in the amount of \$7,200 for the 2016, 2017, 2018 audit years; 2nd by Daniel Watkins; Motion carried, 5 Ayes

Per Capita Tax Delinquent Collections – J. P. Harris vs York Adams Tax Bureau

Motion made by Laura Baker to approve YATB to collect delinquent Per Capita Taxes; 2nd by Daniel Watkins; Motion carried, 4 Ayes, 1 Nay April Trivitt.

Use of Borough Building for Elections –

11/17/16

The condition of the meeting room after the day of election as discussed. Council will help with clean up after the next election.

HVAC Maintenance Agreement for 241 High Street –
Tabled until Spring.

Code Enforcement Process –

There was discussion of the plan of action for ordinance violations, zoning violations and citizen complaints. All initial complaints or concerns will be passed on to the Mayor and the Mayor will contact the Code Enforcement Officer for action. The office will be copied on all correspondence.

COUNCIL COMMENTS:

Councilor Laura Baker would like to remove the large ballfield and add to the existing pavilion. She needs to submit paperwork for a grant and needs council to decide what direction they want to move in. Council likes the idea of doing more with the playground instead of putting money into the large ballfield. Bulldogs Baseball Club will be told about this decision.

Secretary Loreen Greer – none

Mayor Craig Peterson mentioned that there were only a couple of children who needed crossing at the square on Halloween; seems like a waste of time and money for flares. April will look into a trunk or treat event at the park.

Council Vice President Dale Reichert – none

Councilor April Trivitt – none

Councilor Daniel Watkins would like to see a tax imposed to support a police department. A .25 mil tax increase would create \$16,000 income. He has had requests from citizens for police coverage. Dale suggested a referendum on the next ballot. Daniel will talk to EARP and Latimore Township to see if they would be interested in adding Abbottstown Borough to their service area.

Councilor Dennis Posey – none

PUBLIC COMMENT – none

ANNOUNCEMENTS

Next council meeting is December 15, 2016 at 7:00 p.m.

ADJOURNMENT

Motion made by Dale Reichert to adjourn at 9:04 p.m.; 2nd by April Trivitt; Motion carried

Submitted,

Loreen Greer, Secretary – Treasurer