

Abbottstown Borough Council Meeting
April 21, 2016

Meeting was called to order in the Council Room at 7:02 p.m. by Council President Dennis Posey.

Meeting was being recorded by Dennis Posey.

COUNCIL ROLL CALL: Laura Carson, Dennis Posey, Dale Reichert, April Trivitt, Daniel Watkins

Also in Attendance: Mayor Craig Peterson; Guy Beneventano, Solicitor; Chad Clabaugh, Engineer; Loreen Greer, Secretary/Treasurer

VISITORS: David Holtzinger, Abbottstown; Duane Watson, Abbottstown; George Miller, Abbottstown

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

- George Miller, Abbottstown
He spoke about the problems at 312 Sutton Road, there is an illegal junk yard being run on the property. He has complained to Council and the Mayor, but there hasn't been any progress on shutting it down.
- Duane Watson, Abbottstown
Same as above.
- David Holtzinger, Abbottstown
He would like a copy of the current Zoning Ordinance and spoke about the issues of an electric sign on his property. He feels there shouldn't be a restriction on electric signage as other businesses in Berwick and Paradise Townships allow them.
- Angelo Galantino, Abbottstown
He addressed the Borough Engineer regarding the November 8, 2015 meeting to talk about the work planned for the N/W quad of the square. Mr. Galantino remembers they decided on three bollards, 4" filled with concrete, 4' apart, 2' high with a 6" curb makes it 30" high. Now there are two bollards, 5' high, 8" around, 9.5' between. He wants them removed. He feels C. S. Davidson has made mistakes and the borough is left paying for them.

NEW OFFICE MUNICIPAL BUILDING:

- Landscaping
Laura is finishing up a plan that will be submitted to Rob Thaeler for approval to comply with the land development plan for the building.
- Borough Office Signage
Sign proposals from five companies were presented.
Motion made by Daniel Watkins to purchase the sign proposed by Len Dick Signs installed in the mortar for \$325; 2nd by Dale Reichert; Motion carried, 5 Ayes

APPROVAL OF MINUTES:

Correction to the minutes

“ANNOUNCEMENT: An Executive Session was held at 6:00 p.m. on March 17th to discuss personnel issues and signage.” Should read “ANNOUNCEMENT: An Executive Session was held at 6:00 p.m. on March 17th to obtain the advice of counsel on pending matters, and to consult with its professional advisor, Rob Thaeler of the Adams County Office of Planning and Development, in connection with a threatened claim.”

Motion made by Dale Reichert to accept the corrected minutes of March 17, 2016; 2nd by Daniel Watkins; Motion carried, 5 Ayes

REPORTS:

TREASURER:

- Profit /Loss Statements; Bank Acct Statements
Motion made by Laura Carson to accept the Treasurer’s Report for March 2016; 2nd by April Trivitt; Motion carried, 5 Ayes
- Approval to Pay Bills with the addition of Channel Locksmith invoice #25086 \$94
Motion made by April Trivitt to approve paying the bills as presented; 2nd by Laura Carson; Motion carried, 5 Ayes

ABBOTTSTOWN PARADISE JOINT SEWER AUTHORITY – April Trivitt – no report

COMMITTEES:

- Adams County Tax Collection Committee – no report
- Finance and Budget – no report
- Parks and Recreation
 - New Oxford Jr Amer. Leg. Baseball – Council agreed to a waiver of the rental fee for the NOJAL baseball teams to use the fields for practice and games.
 - Stage Repairs – two proposals were presented; Hull Concrete Construction and Dynamic Landscaping for repairs to the stage.
Motion made by April Trivitt to accept Hull Concrete Construction’s proposal for stage replacement in the amount of \$9,450 based on a contract written and approved by the borough solicitor prior to the start of the project; 2nd by Dale Reichert; Motion carried, 5 Ayes.
 - Landscaping Contract – ratify existing contract with Dynamic Landscaping
Motion made by April Trivitt to ratify landscaping contract with Dynamic Landscaping for 2016 season; 2nd by Dale Reichert; Motion carried, 5 Ayes

Motion made by Daniel Watkins to have Asplundh remove three trees and remove or grind stumps in the park; 2nd by Dale Reichert; Motion carried, 5 Ayes
Loreen will contact the borough’s insurance agent to confirm coverage for Asplundh if they volunteer their time.
 - Laura will be meeting with Jay Schrieibman from DCNR to review details of grants available for work in the park.
- Personnel – no report
- Sidewalk & Street Committee

The contracts that are up for approval were reviewed by the borough solicitor and approved by him for form and legality. There will be preconstruction meeting on Friday May 6th at 10 am at the borough office. Chad suggests notifying the residents on Sutton Road via a letter regarding the work schedule on Sutton Road.

- 2016 Roadway Improvements (Sutton Road) Contract –
Motion made by Daniel Watkins to approve and sign the contract with Kinsley Construction for the 2016 Roadway Improvement Project (Sutton Road); 2nd by Laura Carson; Motion carried, 5 Ayes
- 2016 Stormwater Improvements Contract –
Motion made by April Trivitt to approve and sign the contract with Kinsley Construction for the 2016 Stormwater Improvement Project; 2nd by Laura Carson; Motion carried, 5 Ayes
- N/W Quad AFP #1
Motion made by Laura Carson to approve application for payment #1 for Doug Lamb Construction Inc in the amount of \$31,639.50; 2nd by Daniel Watkins; Motion carried, 5 Ayes
- N/W Quad Change Order #2 – milling concrete slab
Motion made by Laura Carson to approve Change Order #2 for Doug Lamb Construction Inc in the amount of \$900; 2nd by Dale Reichert; Motion carried, 5 Ayes
- Bollards
Motion made by Dale Reichert to leave the number of bollards on the Northwest quad at two, height as is, paint same as light posts with yellow reflective band around the top; 2nd by April Trivitt; Motion carried, 5 Ayes
- Street Sweeping
Dan spoke to a street sweeper he found in Hanover and spoke to the owner of Hoke Mills regarding dumping the dirt on his property. Dennis spoke to Berwick Township and they may be willing to take dirt also. Loreen and Dan will get prices to Dennis and Loreen will call the Adams County Conservation District about required permits.

CODE ENFORCEMENT

- Building Permit Report – March 2016 report
- Codes Enforcement Report – March 2016 report

EAST BERLIN AREA COMMUNITY CENTER

- March 2016 report

EBACC's questionnaire has not yet been distributed to the municipalities.

ENGINEER

Chad reported, in response to Mr. Galantino's statement, that he did in fact get an answer regarding the change to using spacers in between the pavers. It would be an additional \$7,000.

Chad will confirm whether there will be a need to access the Galantino's property for the remainder of the project.

MAYOR – no report

PENNSYLVANIA STATE POLICE – February 2016 and March 2016 reports

SECRETARY – Loreen Greer – March 2016 report

UNITED HOOK AND LADDER COMPANY #33 – March 2016 report

CORRESPONDENCE:

- 03/14/16 W F & D DCED 2015 Municipal Annual Audit
- 03/18/16 PSAB 2015-2016 Annual Report
- 03/18/16 A.C. Emerg Serv Emergency Declaration Information
- 03/29/16 Emmanuel UCC Sands fund raiser event in May
- 03/28/16 ACCOG Survey
- 03/31/16 B. Soullaird request reimbursement for damage
- 04/07/16 A.C. Enviro Serv trash collection contract information

OLD BUSINESS:

- Borough Properties – Loreen will get quotes for appraisals of two properties
- Keystone Historical Marker Post – Dennis is scheduled to pick up the post on Saturday
- Open House – Laura wants to know what type of open house Council is considering. Dennis suggested a picnic type. Dennis and Dan will talk to business in town to see about donations.
- Insurance Quotes – Loreen has talked to Keystone and Collins Wagner about insurance quotes. Guy suggested finding out about Tail Coverage and pricing for it.
- Mail Box/Post Office Box – tabled

NEW BUSINESS:

- Notary Public – Council is not interested in pursuing.
- High Street – The east end of High Street has large ruts and pot holes. Chad said that unless the road is properly crowned stone fill will continue to wash out. Laura will research what is available.
- North Cheapside Street – A resident is asking council to look into ownership of the second block of North Cheapside Street (north of West Water Street). Dale said it's been a paper alley for 200 years and the borough did not give it to anyone. He feels it is a dispute between neighbors.
- Resolution 2016-04 Designation of Agent for January 22 - 24, 2016 Snow Event
Motion made by Dale Reichert to adopt Resolution 2016-04 Designation of Agent for Snow Emergency; 2nd by Laura Carson, Motion carried, 5 Ayes
- Resolution 2016-05 Public Comment at Public Council Meeting
Motion made by Daniel Watkins to adopt Resolution 2016-05 Public Comment; 2nd Laura Carson; Motion carried, 5 Ayes
- Office Hours – The office will be open the 1st and 3rd Saturdays of the month. Laura will man the office.
- Collection of Borough Taxes – April suggested having the borough collect the taxes when Diane's term is up. Guy said that the Borough is legally required to hold elections for Tax Collector; they cannot decide to not have someone elected to that office.

- Code Enforcement Notice of Violation Appeal Process – tabled
- Route 194 Bridge Repairs – April stated that the representative from the construction company has been in contact with her and Dale about the upcoming project.
- Zoning Officer – Loreen has contacted Land and Sea and Commonwealth Code Inspection Services about their pricing. She is waiting for them to get back to her.
- Trash Collection Contract Extension –
Motion made by April Trivitt to approve the one year extension of the trash contract with Advanced Disposal; 2nd by Daniel Watkins; Motion carried, 5 Ayes
- 420 West Fleet Street – CIG Towers – release of security deposit
Motion made Laura Carson to approve the As-Built Plan and to release \$39,325.00 security deposit to CIG Towers; 2nd by Daniel Watkins; Motion carried, 5 Ayes

COUNCIL COMMENTS:

- Councilor Laura Carson – none
- Secretary Loreen Greer – none
- Mayor Craig Peterson – none
- Council Vice President Dale Reichert – none
- Councilor April Trivitt – April suggests the refrigerator in the broadcast booth be removed. Any groups using the building to serve food would need to have the Food Safety Certificate. Laura will check with groups requesting to serve food. She said items for the monthly council meetings are ready the Friday prior to the meeting.
- Councilor Daniel Watkins – Dan would like to get prices for Code Enforcement Officers and Building Code Inspector and would like a report in September showing what has been paid up to that point.
- Council President Dennis Posey – none

PUBLIC COMMENT

Dave Holtzinger spoke again about having an electric sign put up at his business. He presented a petition signed by Abbottstown Borough residents and Lincolnway Sales and Service customers.

Council adjourned to Executive Session at 8:55 p.m.

Council reconvened at 9:10 p.m.

ANNOUNCEMENTS

Next regularly scheduled council meeting is May 19, 2016 at 7:00 p.m.

Meeting was adjourned at 9:10 p.m. and will reconvene at 7:00 p.m. on Thursday April 28 2016

Submitted,

Loreen Greer, Secretary – Treasurer