

Abbottstown Borough Council Meeting January 18, 2018 7PM

CALL TO ORDER: 7:00 p.m.

ROLL CALL: Laura Baker, Dennis Posey, Dale Reichert, April Trivitt, Daniel Watkins. Also in attendance: Mayor Duane Watson; Engineer, Chad Clabaugh; Solicitor, Guy Beneventano; Administrator/Secretary/Treasurer, David W. Bolton.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS:

--An Executive Session was held at 6 pm on January 18th to discuss pending legal matters with Solicitor Guy Beneventano.
--Reminder: United Hook & Ladder – January 29th at 6:30pm, Altland House, Annual Dinner and Business Presentation for Officials.
--East Berlin Area Community Center – Saturday, Jan. 27th at 5pm; Volunteer Appreciation Banquet (Duane/Dennis to attend).

PUBLIC COMMENT:

Mr. Catts and Mr. Graham reviewed the services offered by PMCA. Mr. Gianguilio reviewed the insurance coverages and policy changes through H.A. Thomson Co.

GUESTS:

Darrin Catts and Jim Graham – PA Municipal Code Alliance
B.J. Gianguilio – H.A. Thomson Co.
George Miller – 315 Sutton Road
John Runge – 6039 Old Hanover Road

APPROVAL OF MINUTES:

Motion made by Dale Reichert to accept the minutes of December 2, 2018; 2nd by Laura Baker; Motion carried, 5 Ayes.

REPORTS:

TREASURER:

Council reviewed the financial documents and prepared bills; Mr. Bolton answered questions concerning specifics. A bank audit was also presented, which was thoroughly reviewed by Mrs. Trivitt.

Motion made by April Trivitt to accept the Treasurer's Report for December 2017; 2nd by Laura Baker; Motion carried, 5 Ayes.

Motion made by April Trivitt to approve paying the bills as presented; 2nd by Laura Baker; Motion carried, 5 Ayes.

ADMINISTRATOR – David W. Bolton updated Council on the following activity:

- Website Administration Log-on from Loretta Weaver, updated info
- Snow Removal contract with Martin for 2018/Work done in Dec.
Beaver invoice received 1/18/18 (Dec 30th)
After hearing the facts of the matter and upon counsel by Mr. Beneventano, Council directed the termination of contract with Mr. Martin and directed Mr. Bolton to contact Mr. Beaver concerning snow removal services for the remainder of the year.
- Solid Waste gaps with Waste Connections sign-ups
- 2018 Tenant Registration Forms-updating Master list/send warning letters
- Chickens from 510 W. King St. invading other properties (letter returned)
- Updated State and Federal tax information into QB/Documents processed
- Information on Boyer & Ritter audit contract (through 2018 audit)
- Updated all Code/Zoning Parcel files; follow-up on remaining
- Workers' Compensation Audit (12/15/17)-some Cols to acquire (Beaver)
- ACCOG Legislative Committee meeting (1/16 @ 8 am, Alloway's office)
- AC Farm Bureau – Ag Issues meeting (1/17/18 @ 7:15 am)
- Adams Economic Alliance meeting February 1st 5 pm (office closed at 4:30)
- Boyer & Ritter: Audit; February 7th at 10 am.
- Pennoni/PennDOT Bridge Inspection Report for Country Club Road
- PSAB Leberknight Award (10 years)-April Trivitt and Dale Reichert
- Resident Concerns: Garbage collection
- Resident Concerns: Business at 240 Country Club Road – **Council directed Mr. Bolton to review all complaints with Mr. Graham.**
- Invoice from Media One PA for \$42.30 on 12/3/17 – **No response from Media One on this phantom invoice; Council directed not to pay.**
- Comcast bill Dec/Jan – Fees removed from slow processing
- Updated PA One Call contact information for emergencies

ENGINEER – Chad Clabaugh updated Council on the technical aspects of the Storm Water sewer system repairs and heard updates from the Sidewalks and Streets Committee. He noted there are water cisterns under Cheapside and Pleasant, but no one has information on the size or condition. As these are very old and have not been used since hydrants were installed (modern hoses will not attach to cisterns), Mr. Clabaugh proposed they be abandoned and filled with stone to keep the integrity of the street above intact. Additional costs will NOT take project over the budgeted \$100K. Design estimates will be available by 2/15/18 to advertise for quotes by March. Construction should begin April 30th and take three weeks. Water Street will then be surface treated next year.

Council also briefly discussed the Country Club Road Bridge report from PennDOT and Pelloni with Mr. Clabaugh. It was determined that no one knows who actually owns the

bridge, and thus, Council is hesitant to move forward with any expenses on the repair project prior to discovery. Council discussed title searches in the past but records could not be found. Mr. Bolton will look further into the historical aspect of the bridge to discover ownership prior to work being authorized.

SOLICITOR – Mr. Beneventano heard comment from residents Miller and Runge concerning events and situations occurring at the Chris Moore residence. Mayor Watson added that there is activity late into the night there, still.

COMMITTEES and ORGANIZATIONS:

Parks and Recreation – Electric service to the pavilion and ballfield for the coming season was discussed. A suggested panel box to switch on/off and charge for usage was also considered. Mrs. Baker provided a template for new Park Rental applications for review by Mr. Beneventano. Council heard discussion of fundraiser ideas for the park upgrades. Mrs. Baker has interested volunteers to help.

Pennsylvania State Association of Boroughs –April Trivitt and Dale Reichert are eligible for the Cecil K. Leberknight Award for 10 years of service. Mr. Bolton has submitted the necessary paperwork.

Personnel – Report pending Executive Session at end of meeting.

Sidewalks & Streets Committee – Meeting is scheduled for February 8th at 6:30pm to review Storm Water Sewer plans and discuss Bridge updates. Mr. Bolton will post a notice at the Office entryway.

OLD BUSINESS – Mr. Beneventano reviewed and commented on a Resolution opposing HB 1620 (Wireless Infrastructure Deployment). Council comments confirm the need to protect the Borough's interests in retaining control over Right-of-Ways, and opposing increased penalties and reduced regulations on requests.

Motion made by Dan Watkins to adopt Resolution 2018-5 opposing HB1620; 2nd by Laura Baker; Motion carried, 5 Ayes.

Resolution 2018-01 Subdivision and Land Development Fees, Resolution 2018-02 Zoning Fees, Resolution 2018-03 Administrative Fees, and Resolution 2018-04 Declaring Appointment of Municipal Officials were reviewed from actions taken at the reorganization meeting held January 2nd.

Motion made by Dale Reichert to adopt Resolutions 2018-1, 2018-2, 2018-3 and 2018-4 en bloc; 2nd by Dan Watkins; Motion carried, 5 Ayes.

FOR THE GOOD OF THE ORDER:

- Councilor Laura Carson – Nothing further.
- Councilor April Trivitt – Nothing further.
- Councilor Daniel Watkins – EMA Director paperwork submitted. Summer housekeeping issues will need to be addressed for rentals and restrooms.
- Administrator David Bolton – Nothing further.

- Mayor Duane Watson – Nothing further.
- Council Vice President Dale Reichert – Nothing further.
- Council President Dennis Posey – Nothing further.

EXECUTIVE SESSION – Recess was called at 9:25 pm for an Executive Session requested by Mr. Posey to cover Personnel matters and Pending Litigation.

***Motion made by Dale Reichert to recess;
2nd by Laura Baker; Motion carried, 5 Ayes.***

Council session was reconvened by Mr. Posey at 9:42 pm.

NEW BUSINESS – Mr. Posey announced that Council has reviewed the 90-day evaluation of Mr. Bolton in his current positions of Municipal Administrator/Secretary/Treasurer and noted that the Personnel Committee finds no faults with his performance and recommends raising his current salary from \$15/hr to \$16/hr.

***Motion made by Dan Watkins to accept
Committee's recommendation and increase
salary; 2nd by Laura Baker; Motion carried, 5
Ayes.***

Mr. Bolton thanked Council for this unexpected consideration.

ANNOUNCEMENTS – Next Council meeting is February 15, 2018 at 7:00 p.m.

***Motion made by Daniel Watkins to adjourn at 8:45; 2nd by Laura Baker;
Motion approved, 5 Ayes.***